

**MINUTES OF THE PRE-BID MEETING HELD ON 26<sup>TH</sup> FEBRUARY 2015 AT AUDITORIUM, STIMA PLAZA**

**KPLC**

1. Robert Macharia – Procurement Officer
2. Gachanja Muigai – Assistant Engineer

**BIDDERS**

*As per attached list*

**AGENDA**

The agenda of the meeting was the pre-bid meeting for the following tenders

**TENDER NO. KP1/9AA-2/PT/30/ITT/14-15: FOR THE SUPPLY, INSTALLATION AND COMMISSIONING OF POWER BACKUP SYSTEMS**

Gachanja Muigai opened the meeting and invited bidders to introduce themselves. After introductions, Robert Macharia introduced the document and made corrections on the Tender Number (as indicated above) and cost of purchase (Kshs 1000 not 3000)

After an exhaustive and incisive coverage of the main themes and specifications, the floor was opened for questions

**ADDENDUM TO SCHEDULE OF REQUIREMENTS**

1. Bidders MUST distinctly outline proposed solution as per the specifications in regard to Autonomy and specify make and model of all materials provided including Tools and clearly quote for the same in the Price Schedule
2. For 6KVA sites, Bidders must provide for through an isolator, separate distribution board (clean power) and a changeover connection. The unit shall supply clean power to a data cabinet and three computers via special sockets & plugs (quantity as per BOM)
3. **ALL supplied units (40 in total) must include an AVS of appropriate rating. This item must also be quoted for in the Price Schedule**

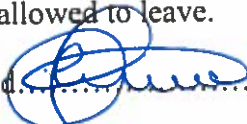
**QUESTIONS**

1. Where will the materials be delivered?  
*All materials will be delivered to KPLC stores in Nairobi and upon inspection be released to the contractor for Installation.*


2. Where are the UPS to be mounted?  
*All sites mentioned in Tender Documents exist and therefore ready for installation as is; the UPS should be 19 inch rack mount. Where cabinets are non-existent; one will be provided by KPLC*
3. Who will provide access & permits to work?  
*KPLC regional staff will provide access and supervision to contractor*

**CONCLUSION**

There being no other business, Robert Macharia closed meeting at 11.30AM and participants were allowed to leave.

Signed.....

Gachanja Muigai

Signed..... 27/02/15

Robert Macharia